



THE NEW YORK, SUSQUEHANNA & WESTERN RAILWAY

1 Railroad Avenue, Cooperstown, NY 13326 | (607) 547-2555 | nysw.com

Junior Accountant

Cooperstown, NY • Accounting and Finance

Reports to the Chief Financial Officer • Full time, salaried position

NYS&W is hiring a Junior Accountant at our corporate offices in Cooperstown, New York. The Junior Accountant supports the accounting team with day to day financial operations, month end close, reconciliations, reporting, and general ledger and job cost entries.

This position suits a detail oriented accounting professional who is organized, accurate and looking to build experience within a small, collaborative finance team.

Major responsibilities

- Assist with general ledger closing activities, including preparing and posting journal entries
- Prepare account reconciliations, support clearing account review and resolution, and research reconciling items and discrepancies
- Post general ledger and job cost entries accurately and on time
- Prepare and maintain reports using Crystal Reports and other accounting tools
- Maintain accurate financial records and supporting documentation, and assist with month end and year end close under the direction of senior accounting staff
- Support audits, internal reviews and information requests by gathering schedules and documentation
- Communicate with internal departments to resolve accounting questions and ensure proper coding, and follow established accounting policies, procedures and internal controls

Schedule and location

Full time, Monday through Friday, on site at the corporate offices in Cooperstown, New York.

Required qualifications

- Foundational understanding of accounting principles, general ledger activity and account reconciliations
- Proficiency with Microsoft Excel and the ability to work accurately with financial data
- Strong attention to detail, organization and follow through
- Ability to meet deadlines, manage multiple priorities and maintain confidentiality
- Strong communication skills and a willingness to learn from senior accounting staff
- Successfully pass a pre-employment physical, drug and alcohol screen, and background check

Preferred qualifications

- Bachelor's degree in accounting, finance, business administration or a related field. Equivalent relevant experience may be considered
- Experience with accounting software, reporting tools or ERP systems. Experience with Crystal Reports is a plus

Pay

Salary range for this position:

Position	Annual salary
Junior Accountant	\$45,000 to \$51,000

Salary is commensurate with experience and qualifications.

Benefits

Ten paid holidays. Paid vacation. Medical, dental and vision insurance. Life insurance. 401(k) retirement plan with company match. Railroad Retirement. Employee Assistance Program. Benefits are described in the employee handbook and confirmed in your offer letter.

About the railroad

NYS&W runs over 400 miles of track in New York, New Jersey and Pennsylvania, serves more than 85 customers, and interchanges with CSX and Norfolk Southern. Veterans are encouraged to apply.

How to apply. Send your resume to humanresources@nysw.com.

NYS&W Railway is an equal opportunity employer dedicated to maintaining a safe and inclusive workplace. Posted August 12, 2026.